The Church of Scotland Fintray Kinellar Keithhall Parish Church

Receipts and Payments Accounts
Congregation No: 331968
Charity No: SC 003115

Annual Report and Accounts for Year Ending 31 December 2023

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Reference and Administrative Information

Charity Name:

Fintray Kinellar Keithhall Parish

Church of Scotland

Charity Registration Number:

SC003115

Congregation Reference No:

331968

Contact Address:

Fintray Kinellar Keithhall

Session Clerk



Trustees



Principal Office Bearers

Interim Moderator Session Clerk Treasurer



Independent Examiner



Bankers



2. Trustees Annual Report

2.1 Structure, Governance and Management

The Church is administered in accordance with the terms of the Unitary Constitution.

2.2 Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The Interim Moderator, who is a member of the Kirk Session, is elected by Presbytery.

2.3 Organisational Structure

The Kirk Session is chaired by the Interim Moderator and meets at least five times in a year. Certain responsibilities are delegated to the Finance Committee and the Fabric Committee as appropriate. The Kirk Session is responsible for spiritual affairs within the church.

2.4 Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in policy. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry.

It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

2.5 Achievements

(a) Achievements

Fintray Church, belatedly (due to COVID), celebrated its 200th Anniversary, an occasion which involved the whole community. Of particular note was the enthusiastic involvement of the local primary school children of the Parish in the design of the stained-glass memorial.

Weekly services continued to be held at Fintray Church followed by refreshments for a time of fellowship.

- The average Sunday attendance increased to an average of 20 adults;
- During the year a strengthened outreach was established with the local primary schools, the Interim Moderator serving as chaplain to the three schools in the Parish. The children of Hatton of Fintray Primary School attended Easter, Christmas services and our Anniversary Dedication service for the stained-glass memorial.
- The Kirk Session and Interim Moderator continue to look for ways to reach out and teach the young people in the Parish as part of its Five Marks of Mission;
- A Worship Group assists with services once a month;
- Weekly Study classes were held for Lent and Advent.
- Community Craft Classes continue to be held weekly.
- Fintray Church meeting room continues to be available and is used by community groups.
- In addition to its place of safe refuge within the Aberdeenshire Council and Community resilience plans, Fintray Church has been designated as a "Warm space" for the Community if required.

(b) Membership

The Congregational Roll decreased through 2023 primarily through death. The year-end statistics are summarised below.

2022 Year End Active Members	125
Added	4
Removed from Roll during 2023 due to Death	(5)
Removed from Roll during 2023 Otherwise	0
Total Roll 2023 Year End	124

(c) Financial Review

The congregational principal source of income for the year were regular monthly direct debits, weekly offerings, gift aid claims and donations. Year on year the level of income remains reasonably consistent.

2.6 Reserves Policy

It has previously been the Trustees' policy to hold minimum reserves of approximately four months expenditure including unrestricted funds. This was re-affirmed for 2024.

At 31 December 2023 the Church held unrestricted cash funds of $\mathfrak{L}32,059$ in the General Fund which Trustees consider to be sufficient to enable the Church to run for the forthcoming year.

In addition there is £387,339 held in deposits held by the Church of Scotland.

2.7 Statement of Trustees' Responsibilities

The members of the Kirk Session must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This complies with the format and content template provided by Church of Scotland.

This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees Date: 12 March 2024 and signed on their behalf,

Fintray Kinellar Keithhall Parish Church Session Clerk



3. Independent Examiners Report

I report on the accounts of the charity for the year ended 31st December 2023. Respective responsibilities of trustees and examiner

- The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.
- The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the
 Accounts Regulations does not apply. It is my responsibility to examine the accounts as
 required under section 44(1) of the Act and to state whether particular matters have come
 to my attention.

Basis of independent examiner's statement

An examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than disclosed below*]

- 1. which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - b. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.





Date: 12 March 2024

* Please delete the words in brackets if they do not apply. If the words do apply set out those matters which have come to your attention.

4. Statement of Balances

Statement of Balance	es f	Notes	UN	RESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023
TOTAL BROUGHT FORWARD AT 1 JANUA 2023	ARY						
				73,848	186,029	The last designation of the la	259,877
Excess of Receipts over Payments for 2023	er						1
CofS Validation Check	<			2,779	16,656	0	19,435
TOTAL FUNDS CARRIE FORWARD TO 2024	ĒD	and a second and a	1	TRUE			L
				76,627	202,685	0	279,312
Other Deposits recon					140,086		140,086
with Church of Scotla Investor Certificated of 24 January 2024	1						and the control of th
TOTAL OF GENERAL F AND ALL OTHER DEPO	1						C
				76,627	342,771	0	419,398
Investments at Market Value	Notes	Phone accompany of the Control of th					
Cost			UNRESTRICTED	RESTRICTED	ENDOWMEN'	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
	•	81,592		137,391		137,391	186,029
TOTAL ASSETS (General Fund, all Deposits and Investments)	The state of the s			L			1
			76,627	480,162		0 556,789	186,02

The accounts were approved by the Kirk Session on 12 March 2024.

For and on behalf of the Kirk Session.

Fintray Kinellar Keithhall Parish Church Session Clerk

Date: 12 March 2024

Fintray Kinellar Keithhall Parish Church Treasurer

Date: 12 March 2024

5. Receipts and Payments

Receipts

		UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
Notes						
	Activities for Generating Funds	0	0	0	0	0
	Bank and Deposit Income	354	10,469	0	10,822	507
	Donations	16,916	0	0	16,916	17,162
	Transfer from Deposits	0	0	0	0	18,962
	Legacies	0	0	0	0	
	SUB TOTAL	17,269	10,469	0	27,738	36,631
Marine Constitution of the	Grants	0	0	0	0	
	Other Receipts	0	0	0	0	
	Other Receipts- Utility, Local Authority refunds	0	0	0	0	964
	Other Receipts-Life and Work	126	0	0	126	36
	Income from Weddings and Funerals	0	0	0	0	590
	Rental of premises	0	2,725	0	2,725	770
	Inter Fund Transfers	7,405	(7,405)	0	0	
	Deposit Admin Fee	0	11,633	0	11,633	The second section of the section of th
	Sale of assets	0	0	0	0	36,01
	Sale of investments	0				
	SUB TOTAL	7,531	6,953	0	14,484	45,31
	TOTAL RECEIPTS	24,800	17,421	0	42,222	81,94

Payments

Notes		UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
	Costs of generating funds	(301)	0	0	(301)	

Notes		UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
	Charitable activities	(21,720)	0	0	(21,720)	(35,031)
	CoS Admin Fees	0	(765)	0	(765)	(1,952)
	Governance costs	0	0	0	0	
		(22,021)	(765)	0	(22,786)	(36,983)

Income/Expenditure Surplus/(Shortfall)

Notes	UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER	TOTAL 31 DECEMBER
	2,779	16,656	0	2023 19,435	2022 44,965

Bank and Deposit Balances

	Notes	UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
GF-General Funds		32,059	0	0	32,059	29,280
55 Consolidated Fabric Fund Capital		0	0	0	0	114,798
56 Consolidated fabric Fund (Capital (II) (Account 563319682)		0	206,702	0	206,702	88,606
50 Consolidated fabric Fund Revenue (Account 503319681)		0	52,011	0	52,011	35,942
85 Temporary Funds		0	0	0	0	572
663319687 FINTRAY KINNELLAR KEITHHALL Deposit Fund		0	128,627	0	128,627	126627
TOTAL BANK AND DEPOSIT BALANCES		32,059	387,339	0	419,398	395,825

6. Notes To Accounts

Note 1-Trustee Remuneration and Related Party Transactions

The Interim Moderator was reimbursed $\mathfrak{L}5,184$ Pulpit Supply. Pastoral and chaplaincy duties were provided free by the Interim Moderator however mileage was reimbursed at a cost of $\mathfrak{L}463$.

No other Trustee received any remuneration or reimbursement of expenses during the year.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

Note 2-Movement in Funds

The following funds are identified in Fintray Kinellar Keithhall Accounts as recorded in Church of Scotland Investment Certificates dated 24 January 2024 (and Church of Scotland R&P Checklist). It is noted that Church of Scotland have rationalised its Deposits structure and in some cases the opening balances. The Statement of Balances and Movement in Funds are reconciled to Church of Scotland Investor Certificates dated 24 January 2024 and the Church General Fund bank statement at 31 December 2023.

The purposes of the funds are noted below.

- 1) General Fund
 - To manage daily income and expenditures of the Church
- 2) 50 Consolidated Fabric Fund Revenue (Account 503319681)
 - The Trustees have set aside funds for the maintenance of the Church and Manse properties
- 3) 55/56 Consolidated Fabric Fund
 - The Trustees maintain a capital fund available for proceeds from asset disposals.

	sals.					3
Movement In Funds	Notes	Jan-23	RECEIPTS	PAYMENTS	TRANSFERS	TOTAL 31 DECEMBER 2023
General Funds		29,280	17,395	(22,021)	7,405	32,059
55 Consolidated Fabric Fund Capital Interest			3,297	0	0	3,297
55 Consolidated Fabric Fund Capital Inter Fund Transfers		114,798	0	0	(118,096)	(3,297)
56 Consolidated fabric Fund (Capital (II) (Account 563319682) Inter Fund Transfers		88,606	0	0	118,096	206,702
50 Consolidated Fabric Fund Revenue (Account 503319681) Admin Fee		38,079	11,633	(765)	0	48,947
50 Consolidated Fabric Fund Revenue (Account 503319681) Inter Fund Transfers			0	0	(7,405)	(7,405)
50 Consolidated fabric Fund Revenue (Account 503319681) Rental of Premises			0	0	591	591
50 Consolidated fabric Fund Revenue (Account 503319681) Inter Fund Transfers TO 50			2,725	0	0	2,725
50 Consolidated fabric Fund Revenue (Account 503319681) Bank and Despoit Interest			7,152	0	0	7,152
85 Temporary Funds Interest		572	20	0	0	591
85 Temporary Funds Inter Fund Transfers			0	0	(591)	(591)
663319687 FINTRAY KINNELLAR KEITHHALL Deposit Fund		128,627				128,627
TOTAL FUNDS		399,962	42,222	(22,786)	0	419,398

Note 3-Analysis of Donations

Analysis of Donations	Notes	UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
1003: Standing Order Donations		6,724	0	0	6,724	7,319
1104: Tax Recovered		2,530	0	0	2,530	2,608
1106: Other Offerings		7,107	0	0	7,107	7,234
1135: Donations for Third Parties		555	0	0	555	
TOTAL DONATIONS		16,916	0	0	16,916	17,162

Note 4-Analysis of Payments

Analysis of Payments	Notes	UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
2201: GTG Contributions		(3,018)	0	0	(3,018)	(6,462)
2209: Presbytery Dues		0	0	0	0	(128)
2214: Ministry Travel expenses		(463)	0	0	(463)	
2217: Pulpit Supply, Pastoral Cover		(5,184)	0	0	(5,184)	(3,839)
2246: Cleaner Salary		(1,440)	0	0	(1,440)	(1,600)
2250: Photocopier Lease Costs		(800)	0	0	(800)	(770)
2251: Stationery, Postage, Office Supplies, Magazine		(869)	0	0	(869)	(306)
2253: Church Telephone and Internet Services		(634)	0	0	(634)	(784)
2255: Church Computer Support		(251)	0	0	(251)	(148)
2262: Life and Work Expenses		(126)	0	0	(126)	(108)
2266: Choir and Music Expenses		0	0	0	0	(186)
2267: Worship Accessories		(1,104)	0	0	(1,104)	(326)
2280: Accountancy Fees		0	0	0	0	
2300: Fabric Maintenance Church		(979)	0	0	(979)	(1,270)
2303: Electricity Church		(1,025)	0	0	(1,025)	(3,117
2307: Insurance Church		(1,945)	0	0	(1,945)	(1,766
2308: Cleaning Materials and Services		0	0	0	0	(50)
2309: Upkeep of Grounds		(1,020)	0	0	(1,020)	
2310: Church Anniversary						(11,865
2320: Fabric Maintenance Manse	1	(1,620)	0	0	(1,620)	(1,164
2321: Electricity Manse		0	0	0	0	(448
2325: Council Tax Manse		0	0	0	0	(42
2365: Donations to Third Parties		(1,241)	0	0	(1,241)	(609

Analysis of Payments	Notes	UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
2391: Audit or Independent Exam		0	0	0	0	
2392: Preparation of Accounts		0	0	0	0	
2393: Legal Costs (Governance)		0	0	0	0	
2394: Loan Repayment		0	0	0	0	
5004: Social funds		(301)	0	0	(301)	
9998: CoS Deposits Admin Fees						(1,952)
9999: Miscellaneous Expenditure		(765)	0	0	(765)	(41)
TOTAL EXPENDITURE						
		(22,786)	0	0	(22,786)	(36,983)

Note 5-Governance Costs Included in Note 4-Expenditure

Governance Costs Included in Payments	Notes	UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
2391: Audit or Independent Exam		0	0	0	0	0
2392: Preparation of Accounts		0	0	0	0	0
2393: Legal Costs (Governance)		0	0	0	0	0
2394: Loan Repayment		0	0	0	0	0
TOTAL GOVERNANCE COSTS		0	0	0	0	0

Note 6-Other Payments included in Note 4-Expenditure

Other Payments Included in Payments	Notes	UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
2465: Purchase of Fixed Assets		0	0	0	0	0
2466: Purchase of investments		0	0	0	0	0
TOTAL OTHER PAYMENTS		0	0	0	0	0

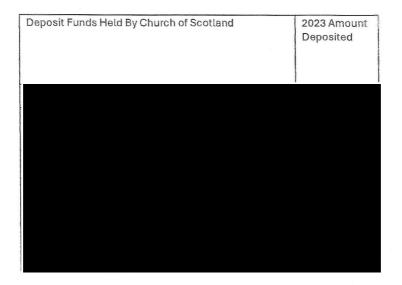
Note 7-Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the National Stipend Scale.

Note 8-Collection For Third Parties

Donations/Collections For Third Parties Included in Income and Expenditure	Notes	UNRESTRICTED	RESTRICTED	ENDOWMENT	TOTAL 31 DECEMBER 2023	TOTAL 31 DECEMBER 2022
1135: Donations for Third Parties		555	0	0	555	0
2365: Donations to Third Parties		(1,241)	0	0	(1,241)	(609)
TOTAL DONATIONS FOR THIRD PARTIES	1	(686)	0	0	(686)	(609)

Appendix 1-Deposit Funds Held by Church of Scotland (Exclude from OSCR Submission)



Appendix 2-Church of Scotland Investments (Exclude from OSCR Submission)

Investments Summary	Cost of Units	Growth	Income	Total Cost of Units	2023 Total
		-			

Appendix 3-Checklist for Examination of Congregational Accounts

RECEIPTS & PAYMENTS

Presbytery: North East and Northern Isles

Congregation: 331968 Fintray Kinellar Keithhall

		188	INO
is the to	tal income less than £250,000?	X	
If 'No' then	Receipts and Payments cannot be prepared		
Finance of t	al Accounts as presented to Presbytery fulfil the Regulations for Congre he General Assembly and the requirements of the Charities Accounts (S 2006 by showing details of:	_	
Trustees' R	<u>eport</u>	Yes	No
qu.	Registered name of the congregation	X	
2.	Congregation's Scottish charity number (SC003115) (also to be shown on front cover of accounts) - not the tax reference	Х	
3.	Contact address of the congregation	Х	
4.	Name of anyone who has been a charity trustee at any time from the start of the period covered by the accounts up to the date the accounts were		
	approved by the trustees	Χ	
5.	Particulars of the constitution or governing document of the congregation	X	
6.	A description of how charity trustees are recruited and appointed	X	
7.	The purposes of the charity	Χ	
8.	The organisational structure of the congregation	Χ	
9.	A summary of the main activities of the congregation and achievements in the period	X	
10.	A description of the policy the trustees have adopted to determine the level of reserves to be held by the congregation, including:	е	
	- the level of reserves held	Х	
	- why they are held	X	

		- the amount and purpose of any designated fund, and the likely timing of any expenditure that has been set aside for the future	Х		
	11.	Signed and dated by a trustee on behalf of all the trustees	Х		
Rec	eipts ar	nd Payments Account			
Rec	eipts		Yes	No	N/A
	1.	Donations (including Gift Aid tax recovered)	X		
	2.	Legacies	Χ		
	3.	Grants	Х		
	4.	Receipts from fundraising activities	Х		
	5.	Gross receipts from trading (unlikely for a Church)			Х
	6.	Receipts from investments other than land & buildings	X		
	7.	Rent from land and buildings			Χ
	8.	Receipts from General Trustees			Χ
	9.	Proceeds from sale of fixed assets	Х		
	10.	Proceeds from sale of investments	X		
	11.	Split of receipts between different categories of funds	Х		
	12.	Comparative figures for previous year	X	- Control of the Cont	
Pay	ment				
S			-		
	1.	Payments for fundraising activities	Χ		
	2.	Gross trading payments			Χ
	3.	Investment management costs	Χ		
	4.	Payments relating directly to charitable activities, detailing material items	X	en e	
	5.	Grants and donations relating directly to charitable activities	Χ		
	6.	Governance costs relating to: - Independent examination	X		

		- Legal costs associated with constitutional matters or legal advice	X		
	7.	Purchase of fixed assets	Χ		
	8.	Purchase of investments	Χ		
	9.	Split of payments between different categories of funds	Χ		
	10.	Comparative figures for previous year	Χ		
Stat	tement	of Balances	Yes	No	N/A
	1.	Cash and bank balances at end of period (including amounts held with Investors Trust Deposit Fund)	X	Promonental	
	2.	Reconciliation with balances at beginning of period	Χ		
	3.	Summary of investments at market valuation (including amounts held with Investors Trust Growth and Income Funces	X		
	4.	Summary of other significant assets at valuation (if available) or cost (NB must be at valuation where valuation is less than cost)			Χ
	5.	Total estimate of significant liabilities at period end	Х		
	6.	Signed and dated by a trustee on behalf of all the trustees	Х		prompted (Special
Not	es to th	e Accounts			
	1.	Nature and purpose of the different funds held by the congregation, including any restrictions on their use	Х		
	2.	Amount of remuneration paid to a charity trustee or person connected to			
		a charity trustee or a statement that no such remuneration was paid (excluding minister's stipend but including Voluntary Additional Payment where appropriate)	Х		
	3.	Total amount of expenses, if any, paid to charity trustees and the			
		number of charity trustees receiving expenses (including minister's travel, Council			
		Tax, etc). Or a statement that no such expenses were paid.	X		
	4.	A note detailing the arrangements for minister's stipend	Χ	The state of the s	
	5.	Details of any other separately registered charities, trusts etc which are			
		under the control of some or all of the congregation's charity trustees			Х

6.	Any further information required to reasonably assist the reader to understand the statement of accounts	Χ	
ndepend	ent Examiner's Report		
1.	Independent Examiner's Report should not be dated before the date the Trustees approved the Accounts	Χ	Control of the Contro
2.	Full name and address of Independent Examiner should be given	Х	
3.	Independent Examiner's Report should be signed by an individual and		
	by a firm of Accountants	Х	
Also conf	irm that the following figures agree with each other:		
		Yes	No
1.	Excess of Receipts and Payments per the Receipts and Payments Account.		
	AND £19,435 Excess of Receipts and Payments per the Statement of Balances. £19,435	X	
2.	Total Bank and Deposit Balances per the Statement of Balances. £419,398		
	AND		
	Total Funds per the Movements in Funds Note. £419,398	Χ	
3.	Total Receipts per the Receipts and Payments Account. £42,222 AND		
	Total Receipts per the Movements in Funds Note. £42,222	Χ	
4.	Total Payments per the Receipts and Payments Account. (£22,786) AND		
	Total Payments per the Movements in Funds Note. (£22,786)	Х	
5.	Total Donations per the Receipt and Payment Account. £16,916 AND		
Name:	Total Donations per the Analysis of Donations Note. £16,916	Х	
Signature	e:		